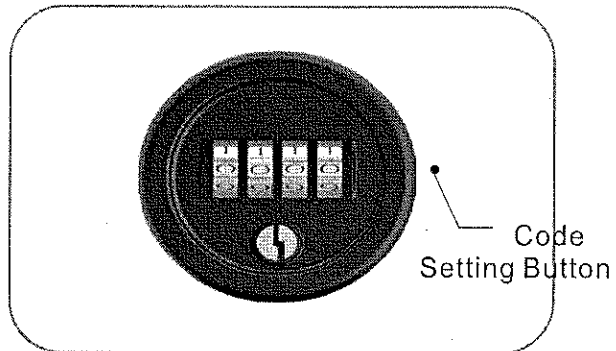


SETTING NEW CODES

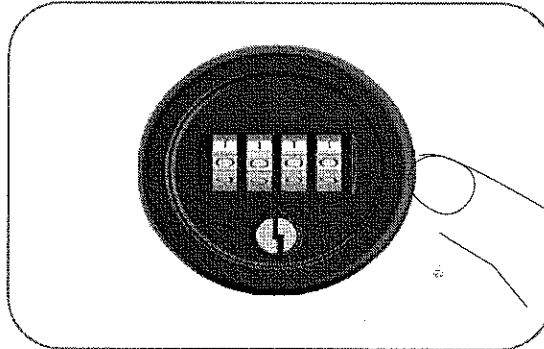
STEP 1

Your Combination Lock is set at the factory to open at “0-0-0-0”
To set a new code, you need to turn the dials to 0-0-0-0 or the current code if it has already been changed



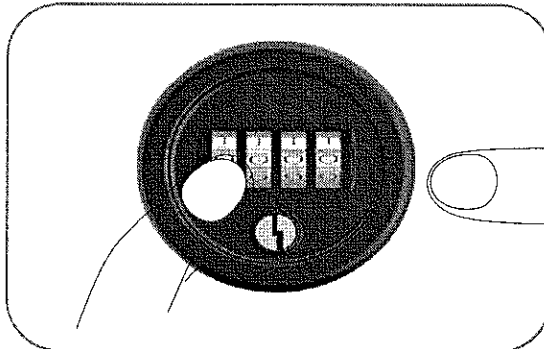
STEP 2

press and hold the code setting button



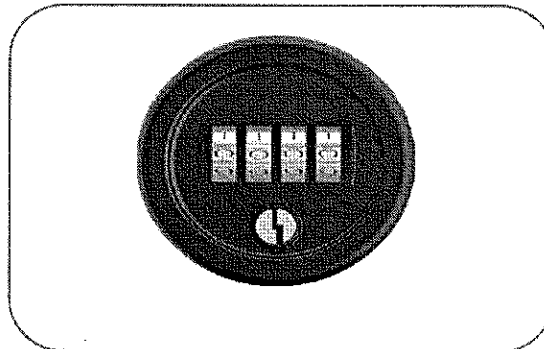
STEP 3

Turn the dials to the desired combination and release the button.



STEP 4

Scramble the dials to lock the door.



If you have forgotten your code please see Student Services for your locker to be reset.